**Job Description**

**Position Title:** Director of Women’s Ministry

**Reports To**: Pastor of Congregational Care

**Purpose of Position**

The Director of Women’s Ministry will work to expand the ministry to women in the church by developing women leaders through identification, training, shepherding and equipping. The Women’s Ministry will encompass Bible studies, service and social opportunities to connect women of all ages, stages and diverse backgrounds. The Women’s Director will work in conjunction with the Pastor of Congregational Care to determine the needs of women in the church and to develop structures to support those needs.

**Connecting**

1. Through an intentional effort of women’s leadership development, expand the scope and reach of Women’s Ministry to connect women of all ages, stages and backgrounds.
2. Identify and explore with women their gifts and abilities to help them find ways to be involved in the church and beyond.
3. Provide collaborative leadership with the Flock Oversight Team to help support and equip women shepherds to connect with and shepherd their flocks.
4. As part of the Congregational Care Team, help coordinate and provide support for the widows and VIP ministries.
5. Working closely with the Pastor of Congregational Care, embrace a collaborative, team-focused style of leadership. In turn, this person will build and lead a collaborative, cohesive team of volunteers to provide an array of connection opportunities, both spiritual, social, and service oriented throughout the year.
6. Develop a path for a new member to connect with existing members to learn about the church and to feel welcomed and part of the church family.
7. Equip and encourage women to engage and connect with neighbors and other women in their paths (schools, sports, activities) for the ultimate purpose of sharing the gospel.

**Growing**

1. Equip women, in conjunction with otherstaff, for the purpose of leading Bible studies, discipleship opportunities and outreach to women outside the church. Provides resource ideas for Bible studies and other teaching and equipping opportunities.
2. Provide teaching in various capacities that may include Bible study, discipleship, adult Sunday school class teaching, retreats, and other women’s events.
3. Continually seeks ways to grow and learn by connecting with other women’s directors.
4. In conjunction with the Pastor of Congregational Care, provides referrals as needed to a network of programs and counselors to assist in caring for women.

**Serving**

1. In conjunction with the Pastor of Congregational Care, determine the needs of the women members and develop structures to meet those needs.
2. In conjunction with the Deacon Leadership Board, support the ministries geared to women.
3. Work in collaboration with women in the church involved in local ministries for ways to inform and mobilize more women to be involved and serve.

 **Personal Qualification**

1. Vibrant personal faith in Jesus Christ that translates into an authentic, transparent, Christ-centered lifestyle. Central Presbyterian Church membership will be required.
2. Experience in leadership training and development and thrives on equipping women to lead and shepherd other women.
3. Seminary degree or significant previous ministry experience.
4. Biblical teaching experience and understands and can articulate grace-centered, Reformed Theology.
5. An ability to connect with women of all ages, stages, ethnic backgrounds and diverse ideologies.
6. Strong organizational skills including communications and social media.
7. Creativity, initiative, and courage are all important attributes for this person to bring to the role.